Montgomery Community College

Industrial Systems Technology instructor Art Furr demonstrates a 3D printer to students.

Coming this

FALL

- **Industrial Systems Technology Degree**
- **Phlebotomy Certificate**

New programs, new skills, new opportunities!

Fall 2016 Schedule of Classes

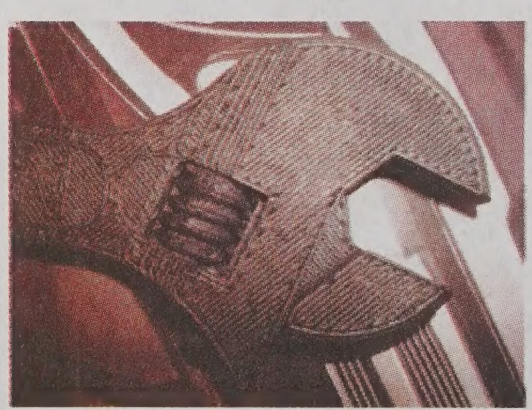
Industrial Systems Technology Program Starting August 15

The Industrial Systems Technology program at Montgomery Community College will fill an essential need in the county for highly skilled industrial maintenance mechanics and technicians. When the program was first proposed, there were over 50 help wanted ads in the south central region of NC for jobs requiring electrical, mechanical, pneumatic, welding, and related industrial maintenance skills. Closer to home, several local employers continue to have unfilled positions for industrial maintenance workers for lack of skilled candidates for the positions.

In response to this growing need, MCC has partnered with local employers to start Apprenticeship Montgomery, a program that takes high school students and employs them, while training them for jobs in the industry. At the end of the apprenticeship, students will have completed 8,000 hours of paid, on-the-job training, will graduate with a degree in Industrial Systems Technology, and will earn at least three industry-recognized certifications with opportunities to earn others.

The program has grown to nine local employers who are now recruiting additional apprentices through NC Works (formerly Employment Security). Special consideration is given to unemployed and underemployed veterans. For more information contact Andrew Gardner at (910) 576-6222, extension 532.

SolidWorks 3D CAD Coming this Fall



3D printout from a 3D CAD drawing. When the printing process was completed, the wrench worked.

On the Cover - Instructor Art Furr is demonstrating the use of a 3D printer to students in the Electrical Systems Technology program. 3D CAD technology has a wide variety of applications apart from the industrial setting. MCC's Continuing Education department is working with Wet Dog Glass' Daniel Bruce, to develop single-day workshops and more in-depth classes on SolidWorks, a type of 3D CAD software. Classes and workshops will train entrepreneurs, entry level designers, and curious people about the wonders of SolidWorks and its applications. From custom jewelry molds, to taxidermy forms, pottery tiles, machining parts and marketing dodads, SolidWorks can turn an imagination into a valuable, income-generating tool. *Note:* SolidWorks classes are still in development and are not listed in this schedule. Please contact Andrew Gardner at (910) 576-6222, extension 532 for more information about classes.

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Registration Dates for Fall Semester Classes

Continuing Education Classes

Registration is ongoing up until the class start date.
(Early registration is recommended. Classes may be canceled due to insufficient enrollment.)

Financial aid is available for many Continuing Education classes. To determine eligibility, ask about financial aid at registration.

Curriculum Classes

Open registration for new students by appointment
July 11 - 22

Financial aid deadline for curriculum classes for Fall Semester is July 1

- Complete a Free Application for Federal Student Aid (FAFSA) at the www.fafsa.gov website, and choose Montgomery Community College as (one of) the school(s) where you want your application sent.
- MCC will notify you by your preferred method (e-mail or U.S. Postal Service) regarding the receipt of your application and your next steps.

Fall Semester classes begin August 15
or as listed in this schedule

About Continuing Education

Continuing Education is where many individuals get their start in college. Continuing Education provides short-term training courses or programs designed for those individuals seeking occupational skills training for certification or maintenance, a new career or job, high school completion, or simply broadening their knowledge in a personal interest area. Continuing Education offers courses in computer skills, public safety, health occupations, fitness, foreign languages, and the industrial/manufacturing skilled trades. Additionally, Continuing Education offers courses for professionals in the insurance and real estate occupations whereby they can earn continuing education units (CEUs) required by the state of North Carolina to maintain certification.

How to Find the Classes You Want

- Are you interested in upgrading your current job skills or are you looking for new skills for a new job? Do you need to recertify your skills in your current occupation? Simply search the Table of Contents for the program or courses that meet your needs.
- Do you want to work on your reading, writing, or math skills? Do you want to work toward an Adult High School Equivalency Diploma (formerly GED®)? Then you need **Career and College Readiness**.
- Are you unemployed? Are you looking for classes designed to help you prepare for and find a job? Look for classes under **Career Planning & Development.**
- Do you want to take classes to satisfy a personal interest or just to have fun and meet new people? Then you need **Personal Interest**.
- Are you a business owner or are you interested in starting your own business? Are you looking for a resource that could help you on the job? Then you need the **Small Business Center**.
- Is English your second language? Do you want to become more proficient speaking English? Then you need **English as a Second Language**.

Not sure you fit any of these categories? Then please look at the class offerings in this publication. When you see one that fits your needs, call us! We'll be glad to help you.

Let us know what you need by contacting us at (910) 576-6222, extension. 256.

Registration

You may register for a Continuing Education class anytime before a class is scheduled to begin. Classes without enough students to satisfy instructional costs will be canceled at the college's discretion, so we recommend early registration. For more information about registering for Continuing Education classes, please read the Frequently Asked Questions section.

Continuing Education office hours are 8:00 a.m. - 5:30 p.m. Monday through Thursday and 8:00 a.m. - 3:00 p.m. on Friday. Please call (910) 576-6222, extension 255 or 256 for more information.

Frequently Asked Questions

- **How old do I have to be before I can take a "Continuing Education" class?**

Anyone 18 years of age or older who is not currently enrolled in public school is eligible to attend Continuing Education classes. Persons 16-17 years of age and still in school may enroll if they obtain a Covenant Enrollment Release form signed by the principal of their high school.

- **How do I register?**
  - Call the Continuing Education department at (910) 576-6222, extension 255 or 256.
  - If you have a credit card, you may register by faxing your registration from with payment information to (910) 576-5162.
  - No credit card? Either request a registration form or print one from our website, and mail the form with your payment.
  - You can also come to the Continuing Education department in person to register.
  - Payment is made at the time of registration.
  - Advanced registration is required for all Continuing Education classes.
  - If enrollment is not sufficient, the class will be canceled by the college at the registration deadline and fees will be reimbursed by the college.
  - Financial aid is available for some classes. Please inquire at registration time about possible financial aid.

- **What does the "(SS)" mean next to a course title?**

"(SS)" means "self-supporting." Self-supporting courses are offered by the college at the request of the community. Registration fees vary depending upon the number of students enrolled. There are no fee exemptions for self-supporting courses and fees are non-refundable except in the case of course cancellation by the College.

- **How much does it cost to take a class?**

The registration fees for classes vary depending on the number of class hours. Some classes require textbooks, materials, lab fees or insurance. Fixed costs will be listed under "Fees" below each class. Where a textbook or other supplies are needed, every effort is made to announce this in the class description. Because supply needs are highly variable, they may not be listed for every class.

- **What if I have to drop out of a class?**

Students are eligible for a 100% refund if they withdraw from a class before the class begins, or if the class is canceled by the college. Students who withdraw after the class begins, but before 10% of the total number of class hours has been taught, may receive a 75% refund upon request. No refunds are permitted for self-supporting (SS) classes except if canceled by the college.

- **May I take a class more than once?**

Students may repeat any course at the regular registration fee. Students may take occupational courses twice in five years at the regular registration fee; however, fees for additional repeats will be assessed for the full amount of the per-student cost for the class. Ask a Continuing Education representative for more information about repeating occupational courses.

- **Can I earn college credit for taking a class through Continuing Education?**

In general, Continuing Education courses do not earn credit toward a degree; however, some classes are specifically designed to bridge into for-credit (curriculum) college programs. Also, the CEU serves as a unit to recognize an individual's participation in noncredit activities that meet the appropriate criteria. Ask a Continuing Education representative for more information about bridging classes or CEUs.

Corporate Training

Montgomery Community College's Corporate Training programs deliver training and development solutions for organizations and individuals. Whether you need to set up individual training classes, design organization-wide employee development, or plan and conduct an event on our campus, we encourage you to learn more about Corporate Training at Montgomery Community College.

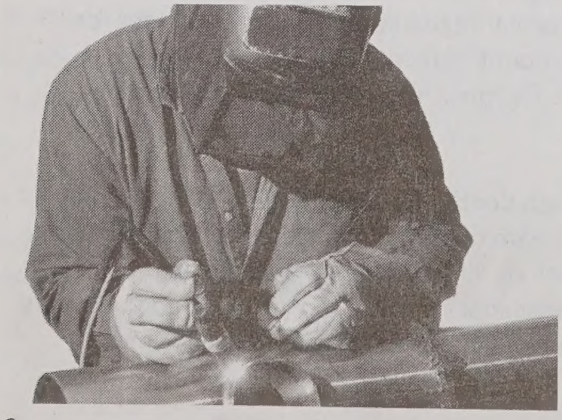
Business Training

Supervision/Leadership

- Role of the Supervisor
- Managing Different Personalities
- Motivating and Engaging Employees
- Teamwork and Collaboration
- Communication Effectiveness
- Managing Performance
- Coaching for Commitment
- Managing conflict
- Managing Change
- Time Management

Computer Technology

- MS Office Suite
- Oracle Suite
- CompTIA A+ Certification
- Quickbooks training



Industrial Training

Welding Technology

- Assessment
- Training (Core, Plate, Pipe & Structural)
- Non-destructive Testing (NDT)/ Inspection
- Welding/GMAW/GTAW/SMAW

Industrial Technology

- Programmable Logic Controllers
- Maintenance Technician
- Electrical Mechanical Assembly
- 3-D Printing
- SOLIDWORKS Software Training

Quality Systems & Control

- Basic Quality Control
- Intro to Lean Manufacturing
- Lean Six Sigma
- Green Belt
- Black Belt

Safety

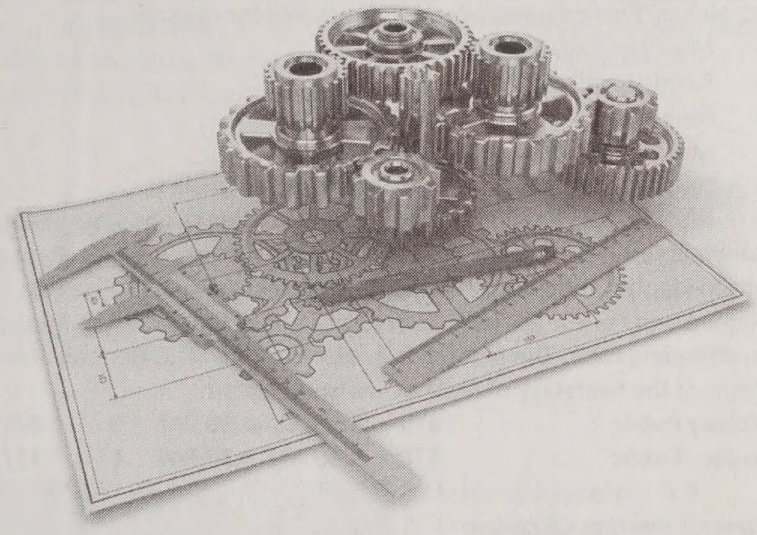
- OSHA 30/OSHA 10
- Train the Trainer
- CPR
- Confined Spaces
- Lock Out/Tag Out
- Hazardous Materials

Assembly, Fabrication and Field Technician

- Electrical
- Mechanical
- Fluid & Pneumatic control
- Manufacturing Skill Standards council (MSSC) Certified Production Technician

Customized Training

Montgomery Community College's Customized Training Program brings the best corporate trainers and courses from across North Carolina right to the doorstep of businesses across Montgomery County. The Customized Training Program partners with local businesses to develop practical training solutions that are cost and time efficient, while effectively meeting corporate goals.



Like a corporate concierge, our director will meet with your business to determine training goals, customize a series of courses that meet your time and investment targets, and coordinate the delivery of the training program through completion of the project. Many businesses are eligible for funding that can greatly reduce the cost of training; find out if your company is eligible today.

Funding Opportunity: Can your business check two or more of the following criteria?

- ✔ The business is making an appreciable capital investment.
- ✔ The business is deploying new technology.
- ✔ The business is creating jobs, expanding an existing workforce, or enhancing the productivity and profitability of the operations within North Carolina.
- ✔ The skills of the workers will be enhanced by the assistance.

Allow us to cater to you through a process that develops *your* workforce to *your* needs, on *your* time.

Contact Andrew Gardner today for more information, including scheduling and pricing options. Call 910-576-6222 (extension 532) or e-mail gardnera@montgomery.edu.

Certifications and Licensing

Notary Public Education

NC Notary Public Commission requirements for notaries:

- Must be at least 18 years of age
- Reside legally in the US
- Reside or work in North Carolina
- Must be able to speak and write English
- Must possess a high school diploma or equivalent
- Must take seven-hour NC Notary Public Course and pass exam

Candidates will be required to verify identity by presenting a state or federal government issued photo identification document, such as an NC driver's license or a US passport. Candidates must acquire and review the required manual, *2016 Notary Public Guidebook for North Carolina,* prior to attending class. The manual is available in the MCC General Store or directly through the NC Dept. of the Secretary of State at www.sosnc.com.

Notary Public	**$70**	**8:30 AM-4:30 PM**	**S**	**9/17**	**Rm 136**
Notary Public	**$70**	**8:30 AM-4:30 PM**	**S**	**11/19**	**Rm 136**

Funeral Director CE course

This will be a full, five-hour course designed to meet the annual requirement for a one-year license term by the NC Board of Funeral Service. The topic will be determined. Please contact Andrew Gardner for more information at (910) 576-6222, extension 532.

Course TBA	**$60**	**10 AM - 3 PM**	**TH**	**12/8**	**Rm 143**

Insurance Agent CE

These courses are designed for licensed insurance agents to meet the bi-annual 24 ICEC requirement by the NC Department of Insurance. Agents are encouraged to review the NCDOI website at www.ncdoi.com for additional information about CE requirements. A producer/agent number is required when enrolling. All courses are approved and offered under Walter Batista, provider #562268129. Please contact Andrew Gardner at (910) 576-6222, extension 532, or e-mail gardnera@montgomery.edu if you need a specific class.

Effective Teacher Training

This course provides online training for individuals who wish to become substitute teachers or teacher's assistants in the public school system. Topics include reading lessons plans, classroom management, teacher-student and teacher-parent relations, and more. The course is self-paced and materials can be completed any time between the start and end dates. A certificate will be awarded upon successful completion. Required text: Wong, Harry K. and Rosemary T. Wong. *How to Be an Effective Teacher. The First Days of School*, 2009. ISBN: 978-0-9764233-1-7 (Cost $36).

Effective Teacher Course	**$70**	**Online**	**7/11-8/14**
Effective Teacher Course	**$70**	**Online**	**9/12-10/28**
Effective Teacher Course	**$70**	**Online**	**11/7-12/23**

Employment Preparation

National Career Readiness

Certification Preparation	**$70**	**Online**	**8/15-12/15**

This is a self-paced, online program combining academic and job skills preparation. Individuals will use a comprehensive, easy-to-use, web-based program designed to help them master the skills necessary for workplace success. The course is open for one month from registration, and individuals work at their own speed (average 6 - 8 hours per week for 4 weeks). Earn a nationally recognized Career Readiness Certificate (Bronze, Silver, Gold, or Platinum levels) upon passing the certification exam. Exam dates and times are listed below. **Fees for this class are waived for students meeting income guidelines.**

Career Readiness Certification Exam*

$10	9 AM-12 PM	F	9/30	Rm 143
$10	9 AM-12 PM	F	10/28	Rm 143
$10	9 AM-12 PM	F	11/18	Rm 143

*Pre-registration for the examination is required. Please register with Ashlie Martin in the Continuing Education office or call (910) 576-6222, extension 255.

Basic Computer Skills for the Workplace $70 4-7 PM T 9/13-11/8 **Candor Elementary**

This course is designed to introduce computers and computer terms, demonstrate how to navigate the internet using search engines, develop e-mail capabilities, and assist the student in developing a moderate comfort level with basic computer use for employability. **Fees for this class are waived for students meeting income guidelines.**

Health Occupations

Nursing Assistant I & II

In order to register, all entering students are required to:

1) Show a valid driver's license and Social Security card.

2) Show evidence of a high school diploma or equivalency, or obtain the required reading level test score. A reading test can be taken any Wednesday at 5:30 p.m. or Thursday at 9:00 a.m. in Room 149.

3) Provide a TB skin test report.

Nursing Assistant I

This class introduces students to the skills and competencies needed for basic patient care in a health care setting. After successful completion of the course, the student can provide safe, effective, basic nursing care in a variety of health care facilities under the supervision of licensed nurses and/or other approved personnel. Students must complete clinical rotations as part of the course. Please note: Nurse Assistant Hybrid courses require online, classroom and clinical participation.

Nursing Assistant I (Day Seated)

	$235.60	8 AM-2:30 PM	TWTH	8/16 - 11/22	Rm 157
*CPR (Required)		8 AM-5 PM	T	9/20	Rm 136

Nursing Assistant I (Evening Seated)

	$235.60,	5:30-10 PM	MW	8/15-12/5	Rm 157
*CPR (Required)		8 AM-5 PM	S	9/24	Rm 136

Nursing Assistant I (Evening Hybrid)

	$235.60,	5:30-9:30 PM	TTH	9/10-11/19	Rm 157
*CPR (Required)		8 AM-5 PM	S	9/24	Rm 136

Nursing Assistant I (Weekend Hybrid)

	$235.60	8 AM-6 PM	SSU	9/10-11/19	Rm 157
*CPR (Required)		8 AM-5 PM	S	10/8	Rm 136

Nursing Assistant II $232.60 5:30-9:30 PM MWTH 8/16-11/17 Rm 148

Individuals must be listed as a Nursing Assistant I in good standing with the North Carolina Department of Health and Human Services in order to register for the Nursing Assistant II course. Students are taught skills in oxygen therapy, suctioning, tracheotomy care, IV fluid monitoring and discontinuation, nasogastric and gastrostomy feeding procedures, enterostomy care, urinary diversion and urinary catheterization. This course equips the students with advanced skills in providing care for the elderly and older adults. Students will complete clinical rotations as part of the program.

EMS & Public Safety

EMS Online

Credentialed EMS providers looking for a more convenient way to earn their state-mandated continuing education units (CEUs) can take their training online with Montgomery Community College's EMS continuing education modules. Two online course modules are scheduled each month – one in Basic Life Support for first responders and EMT-basics, and one in Advanced Life Support for EMT-intermediates and paramedics. All the classes are listed by month and updates can be found on the MCC website under Continuing Education.

Basic Life Support/Advanced Life Support	Month/Date
ALS-Medical Incident Command	July 10-16
BLS-Incident Management	July 10-16
ALS-Pathophysiology	August 7-13
BLS-The Human Body	August 7-13
ALS-Patients with Special Needs	September 11-17
BLS-Patients with Special Challenges	September 11-17
ALS-Soft Tissue Injuries	October 13-19
BLS-Orthopedic Injuries	October 13-19
ALS-Cardiovascular Emergencies	November 13-19
BLS-Cardiovascular Emergencies	November 13-19
ALS-Workforce Safety & Wellness	December 11-17
BLS-Workforce Safety & Wellness	December 11-17

Health, Safety & Fitness

CPR

CPR and first aid can be scheduled anytime for groups, agencies, or businesses. Call Continuing Education at (910) 576-6222, extension 532 for more information and custom scheduling.

Infant, Child, Adult

CPR & First Aid	$58	8 AM-5 PM	TH	9/15	Rm 136
	$58	8 AM-5 PM	S	11/5	Rm 136
CPR for Health Care Providers Certification	$58	8 AM-5 PM	S	8/27	Rm 136
	$58	8 AM-5 PM	T	10/18	Rm 136

Zumba $35 5:30-6:30 PM MW 8/15-10/5 Troy Elementary

Get your fitness on with Zumba, combining dance moves with your favorite hip hop music for a total fitness party. Low-intensity and high-intensity moves create an interval style, calorie burning workout. It's fun, it's effective, and it's made for everyone!

Move it or Lose it!
Zumba Gold and Yoga
$48
5:15-6:30 PM
TTH
9/6-10/25
Troy Senior Center
This class welcomes everyone, regardless of fitness level or experience. Taught by a licensed instructor, it combines Zumba Gold and yoga for a total fitness and stress-relieving experience. Get both for the price of a single class. This is a low-impact, fun workout. Latecomers are welcome. Just jump in at the next song!

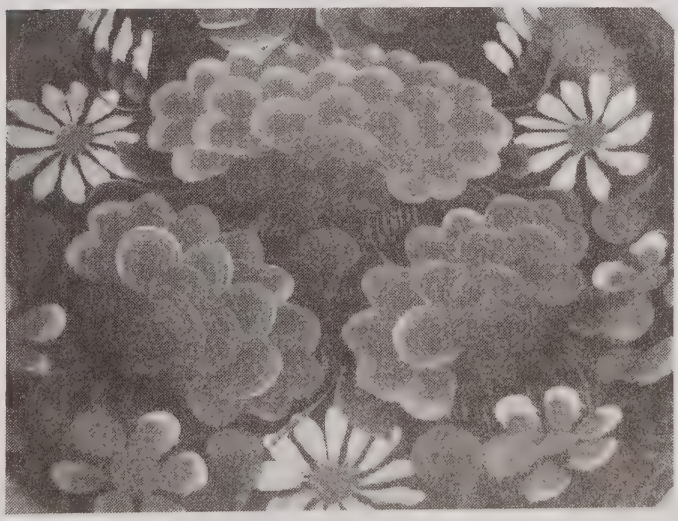
GetFit StayFit: **$36** **6-7 PM** **MTH** **6/20-8/11** **Page St. Elementary**
Strength, Sweat, Chisel & Core
This advanced fitness class, with GetFit StayFit instructor, Tammy Owens, will mix dumbbells, stability ball, and floor work to give you a strong core and a nice, chiseled look. Equipment needed: 5, 10, or 12 lb. dumbbells, a stability ball and a work out mat.

GetFit StayFit: **$45** **6-7:15 PM** **MTH** **8/29-11/3** **MCC Campus**
Boot Camp
Join fitness favorite, Tammy Owens, in her ten-week Boot Camp that will get you ready to usher in the cooler weather. Tammy steps it up a notch or two with logs, sand bags, 5K trail hikes, pull/drag tires, and other military-style training. Equipment needed for this course: work out cords and a boot camp stick (4-5 ft. long weighing 3-4 lbs.)

Boot Camp Registration	**6 PM**	**M**	**8/22**	**Bldg. 500**
	6 PM	**TH**	**8/25**	**Bldg. 500**

Personal Interest

Multimedia Art **$45** **9:30 AM-2:30 PM** **T** **8/16-10/11** **Rm 103B**
Beginning-to-advanced level students work in an open studio with an instructor one-on-one with as much or as little guidance as needed. Choose any medium from which to work including oils, acrylics, watercolors and pen/pencil.



Introduction to Folk Art & Tole Painting
$45
12-2 PM
MW
8/15-10/12
Rm 103B
Tole painting is the folk art of decorative painting on tin and wooden utensils, objects and furniture. The practice began in 18th century New England and was also extensively carried on among German immigrants in Pennsylvania. This course features a structured and uniform approach that requires no previous drawing or painting experience. Discover the basic techniques and design elements using acrylic paints to create beloved keepsakes from everyday utensils and objects.

Introduction to Beekeeping	**$25**	**6-8 PM**	**M**		
		9 AM-12 PM	**SA**	**9/5-10/24**	**Rm 230**

This beginners "bee-ology" course will take you from starting your own hives to the care, feeding, and seasonal management of these industrious critters. Learn about the common pests and diseases that can attack a colony, and how to protect your bees from an invasion. Reap the benefits of beekeeping in your own garden and beyond. Class includes a visit to local hives.

Pottery - Heritage Arts Production

MCC's nationally recognized Pottery Program is known for its state-of-the-art facility, accomplished alumni, and talented staff. Now this program is being offered for the first time to students through short-term Continuing Education (non-college-credit) classes. Learn all the skills taught in the degree program from the same instructors, but take only the courses convenient for your schedule and your pocketbook! Additional topics in pottery production may be scheduled at the students' request. Please contact Andrew Gardner at (910) 576-6222, extension 532 or e-mail gardnera@montgomery.edu for more information.

Introduction to Pottery

Learn clay preparation, centering and wheel throwing basic forms, trimming, surface decoration, glazing, firing techniques, and loading and firing bisque kilns.

$182	**5:30-9:30 PM**	**M**	**8/15-12/5**	**Rm 300**
$182	**8:30 AM-4:30 PM**	**M**	**8/15-12/5**	**Rm 300**
$182	**8:30 AM-4:30 PM**	**T**	**8/16-12/6**	**Rm 300**
$182	**8:30 AM-4:30 PM**	**W**	**8/17-12/7**	**Rm 300**
$182	**8:30 AM-4:30 PM**	**TH**	**8/18-12/8**	**Rm 300**
$182	**8:30 AM-4:30 PM**	**F**	**8/19-12/9**	**Rm 300**

Advanced Pottery

Develop and enhance skills and techniques in hand building, throwing, decorating, glazing and firing clay.

$182	**5:30-9:30 PM**	**M**	**8/15-12/5**	**Rm 300**
$182	**8:30 AM-4:30 PM**	**M**	**8/15-12/5**	**Rm 300**
$182	**8:30 AM-4:30 PM**	**T**	**8/16-12/6**	**Rm 300**
$182	**8:30 AM-4:30 PM**	**W**	**8/17-12/7**	**Rm 300**
$182	**8:30 AM-4:30 PM**	**TH**	**8/18-12/8**	**Rm 300**
$182	**8:30 AM-4:30 PM**	**F**	**8/19-12/9**	**Rm 300**

NC Knifemakers Guild Knifemaking Classes

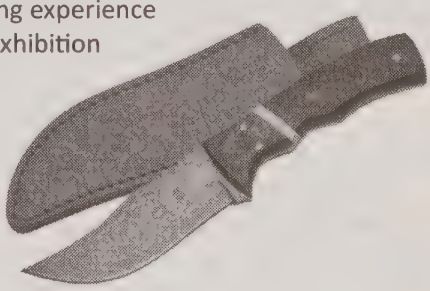
Wilderness Survival Knife $375 8 AM-5 PM TH-S 10/13-10/16 Rm 172
Students will learn fixed-blade design, including heat treating blades, and fitting and finishing handles. Tap into your inner John Rambo to create a fixed blade knife that can survive the toughest wilderness situation.

Fixed Blade Grinding $375 8 AM-5 PM TH-S 9/1-9/4 Rm 172
In this class, participants will learn how to lay out and design grinding lines, and lay out lines for drilling the handle material, or scales. Starting from basic grind preparation and ending with a finished blade, participants will then complete a finished knife, or grind additional blades if desired.

Folding Knives $375 8 AM-5 PM TH-S 10/6-10/9 Rm 172
Participants will go through each phase of construction from knife anatomy to a finished bolstered folding knife. Participants will design the knife in such a way that they could duplicate the process at home with limited hand and machining tools. The class comes with a well-written manual which includes design instructions, materials list, and suppliers list. Participants will complete a bolstered folding knife in class to take with them.

Forged Tomahawks $375 8 AM-5 PM TH-SA 10/27-10/29 Rm 172
Participants will learn to make adorned tomahawks using traditional forging, heat-treating, and handle-finishing methods.

Damascus Patterns & Blades $375 8 AM-5 PM F-SU 11/4-11/6 Rm 172
This is a class for knife makers with some forging and grinding experience who want to learn more about making high-performance, exhibition Damascus knife blades. Discussion will center on steel selection, basic and advanced pattern development, and Damascus blade forging and finishing. This hands-on class will give participants the opportunity make different Damascus billets, and heat treat and polish samples from each billet.



Skilled Trades

Heating, Ventilation & Air Conditioning (HVAC)
Individuals may take the HVAC program as either a college credit (curriculum) program or a non-credit (continuing education) program. Successful completers of either program are eligible to take the NATE certification exam.

Introduction to AC $181.60 5-9 PM M-TH 8/15-12/13 Rm 168
$181.60 8 AM-12 PM M-TH 8/15-12/13 Rm 168
This course introduces the basic refrigeration process used in mechanical refrigeration and air conditioning systems. Topics include terminology, safety, and identification and function of components; refrigeration cycle; tools and instrumentation used in mechanical refrigeration systems; and requirements for the EPA certification examinations including small appliances, and high and low pressure systems.
Day class also includes installation procedures, system operations, and maintenance of residential and light commercial comfort cooling systems.
Evening class includes principles of residential heating and cooling system design including load estimating, basic psychrometrics, equipment and duct system selection and design.
Both day and evening classes prepare students to take the EPA certification examinations.

Refrigerant Certification **$71.60** **5-9 PM** **T** **11/22-12/13** **Rm 168**
This course covers the requirements for the EPA certification examinations. Topics include small appliances, high pressure systems, and low pressure systems. Upon completion, students should be able to demonstrate knowledge of refrigerants and be prepared for the EPA certification examinations.

HVAC Electricity **$181.60** **12:30-4:30 PM** **T** **8/16-12/6** **Rm 168**
This course introduces electricity as it applies to HVACR equipment. Emphasis is placed on power sources, interaction of electrical components, wiring of simple circuits, and the use of electrical test equipment. Upon completion, students should be able to demonstrate good wiring practices and the ability to read simple wiring diagrams.

Residential Systems Design **$181.60** **12:30-4:30 PM** **TH** **8/18-12/8** **Rm 168**
This course introduces the principles and concepts of conventional residential heating and cooling system design. Topics include heating and cooling load estimating, basic psychrometrics, equipment selection, duct system selection, and system design. Upon completion, students should be able to design a basic residential heating and cooling system.

Certified Production Technician
The Certified Production Technician (CPT) course trains individuals for the advanced manufacturing industry. Training consists of four modules: Safety, Quality Practices & Measurement, Manufacturing Processes & Production, and Maintenance Awareness. Individuals test at the end of each module at an additional cost of $43 per test. A CPT certificate is awarded upon successful completion of all four modules, and graduates are guaranteed an interview with Jordan Lumber, Unilin. Grede, KM Machine, PaperWorks, and McRae industries. Scholarships are available.

Certified Production Technician Module III: Manufacturing Processes & Production **$125** **12:30-4:30 PM** **T** **9/6-11/22** **Rm 136**
Module topics include:

- Identify customer needs
- Determine resources available for the production process
- Set up equipment for the production process
- Set team production goals
- Make job assignments
- Coordinate work flow with team members and other work groups
- Communicate production and material requirements and product specifications
- Perform and monitor the process to make the product
- Document product and process compliance with customer requirements
- Prepare final product for shipping or distribution

Welding Certification Prep **$201.60** **7:30 AM-12:30 PM** **S** **8/20-12/10** **Rm 171**
Increase your employability and validate your welding skills by having your welding certified. This hands-on course allows you to practice for an AWS weld test under the guidance of an AWS certified welding inspector.

Automotive Mechanics
Montgomery Community College is partnering with Montgomery County Schools to offer auto mechanic training. MCC will host classes at East Montgomery High School. This course will prepare individuals for an entry level position as automotive service technicians. Contact Andrew Gardner at 910-576-6222 ext 532 or email gardnera@montgomery.edu for more information about dates, times, and cost.

Stick Welding Basic

Produce quality stick welds and oxyacetylene cuts on steel using proper techniques and procedures. This hands-on course stresses safety, electrode and tip selection, machine and torch settings, weld sizing and more. The first day of class is mandatory for safety orientation.

Day Class
$201.60
7 AM-2:30 PM
MTW
8/15-12/7
Rm 171

Afternoon Class
$201.60
12-2:30 PM
MW
8/15-12/7
Rm 171

Evening Class
$201.60
6-10 PM
MTW
8/15-12/7
Rm 171

MIG Welding Basic

Produce quality MIG welds on mild steel, using proper techniques and procedures. This hands-on course stresses safety, wire and shielding gas selection, machine settings, weld sizing and more. The first day of class is mandatory for safety orientation.

$201.60	**7 AM-2:30 PM**	**MTW**	**8/15-12/7**	**Rm 171**
$201.60	**12-2:30 PM**	**MW**	**8/15-12/7**	**Rm 171**
$201.60	**6-10 PM**	**MTW**	**8/15-12/7**	**Rm 171**

TIG Welding Basic

Produce quality TIG welds on mild steel, using proper techniques and procedures. This hands-on course stresses safety, rod and tungsten selection, machine settings, weld sizing and more. The first day of class is mandatory for safety orientation.

$201.60	**7 AM-2:30 PM**	**MTW**	**8/15-12/7**	**Rm 171**
$201.60	**12-2:30 PM**	**MW**	**8/15-12/7**	**Rm 171**
$201.60	**6-10 PM**	**MTW**	**8/15-12/7**	**Rm 171**

Repair Welding and Fabrication

This course covers the safe and efficient use of welding tools and techniques to repair and maintain industrial machinery. The course emphasizes the fabrication of guards and brackets, welding of dissimilar metals, structural welding, out-of-position welding, MIG welding, SMAW welding, air-arc welding, various grinding and cutting tools, shears, breaks, and rollers.

$201.60	**7 AM-2:30 PM**	**MTW**	**8/15-12/7**	**Rm 171**
$201.60	**12-2:30 PM**	**MW**	**8/15-12/7**	**Rm 171**
$201.60	**6-10 PM**	**MTW**	**8/15-12/7**	**Rm 171**

Learn Something New This Summer

With Montgomery Community College and ed2go

Ed2Go Online Classes

Montgomery Community College offers HUNDREDS of instructor-led, highly interactive online classes through its partner, Ed2Go. All classes are taught by experts in their field. Classes are project-oriented. They include lessons, quizzes, hands-on assignments, supplementary links and materials, and discussion areas.

Visit WWW.ED2GO.COM/MCCC to view our entire catalog.

Browse by category. Choose from beginning to advanced classes.

- ACCOUNTING & FINANCE
- DESIGN & COMPOSITION
- LANGUAGE & ARTS
- TECHNOLOGY
- BUSINESS
- COMPUTER APPLICATIONS
- HEALTHCARE & MEDICAL
- LAW & LEGAL
- TEACHING & EDUCATION
- WRITING & PUBLISHING

Once you have made your selection online, follow the prompts, then call (910) 576-6222, extension 508 or 256 to pay by credit card. Payment may also be made in person in the Continuing Education Office, or by mail at MCC, 1011 Page St., Troy, NC 27371.

Clases de Inglés (gratis)

Le gustaría usted, o conoce alguien a quien le gustar:
•¿Aprender inglés de una manera práctica y entretenida con profesores expertos en ESL?
•¿Mejorar su habilidad de comunicarse y entender inglés en diferentes situaciones (como en la escuela, el centro de trabajo, bancos, tiendas, etc.)?
•¿Mejorar sus oportunidades de comunicarse y encontrar trabajo?
Ésta es una gran oportunidad para usted, su familia y sus amigos. Las clases se acomodan al nivel de los estudiantes — principiantes, intermedios y avanzados — y son completamente gratis. Puede empezar en cualquier momento durante el semestre.

Morales	**5:30-8:30 PM**	**M/J**	**8/16-12/15**	**Escuela Primaria Star, Salón 210**
Morales	**5:30-8:30 PM**	**L/M**	**8/15-12/14**	**Biblioteca Pública, Troy**
Encinas	**5-8 PM**	**L/M**	**8/15-12/14**	**Old EMS Building, Candor (Detrás de los bomberos)**
Encinas	**9 AM-12 PM**	**M/J**	**8/16-12/15**	**Old EMS Building, Candor (Detrás de los bomberos)**
Encinas	**5-8 PM**	**M/J**	**8/16-12/15**	**Iglesia Adventista del Dia Séptimo, Biscoe**
Encinas	**9 AM-12 PM**	**L/M**	**8/15-12/14**	**Iglesia Adventista del Dia Séptimo, Biscoe**

Para iniciar clases en Mount Gilead y Belacres se necesitan siete (7) o más alumnos. Si está interesado, por favor llámenos al 910-576-6222 extensión 249 para obtener mayor información. Le agradecemos que comparta esta infamación con sus familiares, amigos y compañeros de trabajo. Maestro Principal: Abraham Encinas, MA, encinasa@montgomery.edu

English as a Second Language

Would you like, or do you know anyone who would like to:
•Learn English in a fun and practical way with experienced teachers?
•Improve reading and writing skills in English?
•Improve communication skills in the workplace, schools, and community agencies?
This is a great opportunity for you, your family, and your friends. The classes adapt to students of all levels — beginning, intermediate, and advanced — and are completely free. You can begin at any time during the semester.

Morales	**5:30-8:30 PM**	**T/TH**	**8/16-12/15**	**Star Elementary School, Rm 210**
Morales	**5:30-8:30 PM**	**M/W**	**8/15-12/14**	**Public Library, Troy**
Encinas	**5-8 PM**	**M/W**	**8/15-12/14**	**Old EMS Building, Candor**
Encinas	**9 AM-12 PM**	**T/TH**	**8/16-12/15**	**Old EMS Building, Candor**
Encinas	**5-8 PM**	**T/TH**	**8/16-12/15**	**Seventh Day Adventist Church, Biscoe**
Encinas	**9 AM-12 PM**	**M/W**	**8/15-12/14**	**Seventh Day Adventist Church, Biscoe**

For classes in Mount Gilead or Belacres, please call (910) 576-6222, extension 249 if interested. Seven (7) students minimum are required to open any of these classes. Please share this information with your relatives, friends, and co-workers. Lead Instructor/Recruiter: Abraham Encinas, MA, encinasa@montgomery.edu.

College and Career Readiness

(910) 576-6222, extension 236 e-mail smithk@montgomery.edu

College and Career Readiness

Classes are offered for the adult who desires to complete studies for the Adult High School Equivalency Diploma or to review reading, math, and English skills. Instruction is available to the non-reader. Contextualized instruction is utilized in a classroom setting.

Before enrolling in a class, an individual must attend a registration/orientation session. Minors (16-17 years of age) may enroll in the program by obtaining a Minor Release Form completed by a parent or legal guardian and the Board of Education before registering. For further information please contact Maria Inman, Assessment/Retention Specialist at (910) 576-6222, extension 254, or Kathy Garner-Smith, College and Career Readiness Coordinator, at (910) 576-6222 extension 236. ***All College and Career Readiness classes are free.***

Registration & Orientation
Every other Tuesday beginning July 12, 2016
9:00 AM or 5:30 PM, Room 149
Or by appointment
Call (910) 576-6222, extension 254
to schedule an orientation session.

Adult Basic Education /High School Equivalency Classes

Instructor	Time	Days	Dates	Location
Douglas	8:30 AM-12:30 PM	M-TH	8/15-12/15	Rm 138
Douglas	12:30-2:30 PM	TTH	8/15-12/15	Rm 138
TBA	9 AM-12 PM	F	8/15-12/16	Rm 138
Comer	6-9 PM	M-TH	8/15-12/15	Rm 138
Muse	9 AM-1 PM	SA	8/15-12/10	Rm 138
McLaughlin	4-7 PM	MW	8/15-12/14	Emmanuel Pentecostal Church, Candor

Adult High School Diploma (official transcripts required)

McIntyre	8:30 AM-12:30 PM	M-TH	8/15-12/15	Rm 224

Adult Basic Education through Monarch*

TBA	9-11:30 AM	M-F	8/15-12/16	Jesse Cole Center, Biscoe
TBA	12-3 PM	M-F	8/15-12/16	Jesse Cole Center, Biscoe

*Individuals go through Monarch to apply for the program. If approved for day program services, they will be eligible for these classes.

GED®? TASC? HiSET? Which is right for me?

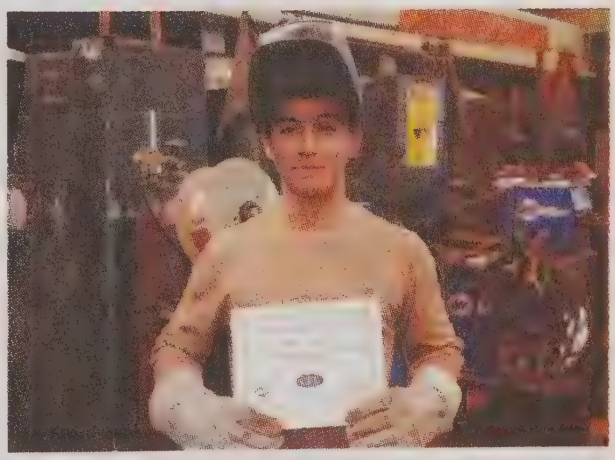
The State of North Carolina has now approved the use of three different high school equivalency exams. You may choose from the GED®, which utilizes completely computer-based testing; the HiSET, which is either computer-based or paper-and-pencil; or the TASC, which is also offered as computer-based or paper-and-pencil. All three tests are now recognized by the State, and all three award a High School Equivalency Diploma upon successful completion. The best part is, all three are offered at Montgomery Community College!

For more information about the different testing options, visit their websites at: www.gedtestingservice.com (for the GED®), www.hiset.ets.org (for the HiSET), and www.tasctest.com (for TASC), or call the College and Career Readiness department at (910) 576-6222, extension 254.

Aldape *Aces* CPT

Aldolfo Munoz-Aldape is a 2015 graduate of East Montgomery High School and is an apprentice at Jordan Lumber Company through the Apprenticeship Montgomery program.

Aldape recently earned his Certified Production Technician credential in record time, passing each of four exams on the first attempt with near perfect scores.



Aldolfo Munoz-Aldape, CPT

"The certification exams are comprehensive and very rigorous. Aldolfo did extremely well," said Andrew Gardner, coordinator of business and industry services at MCC.

Aldape is continuing to work toward his degree in Industrial Systems Technology at MCC.

Come FLY with us

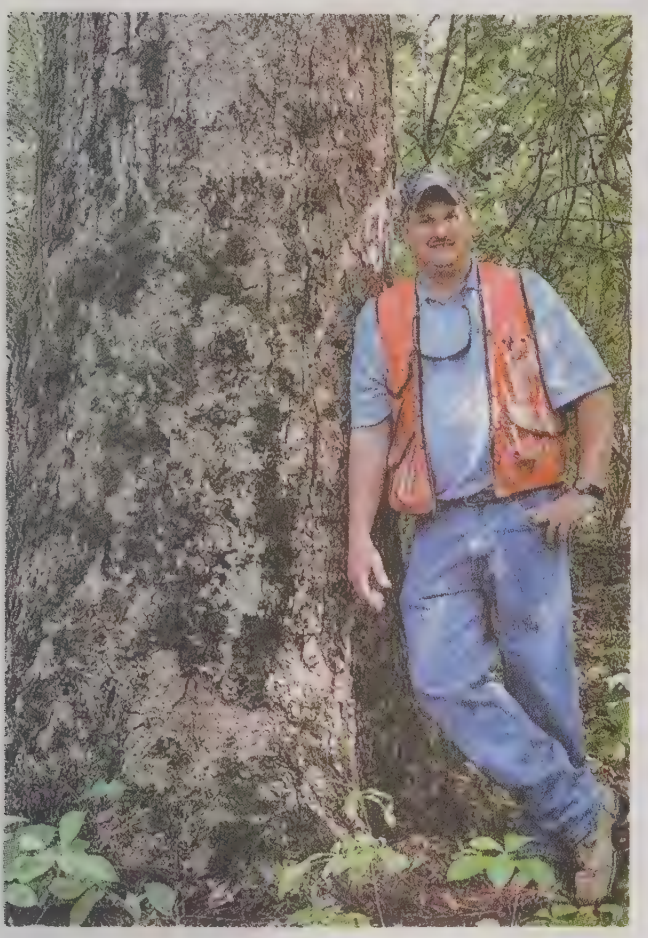
Unmanned aerial vehicles (drones) are proving their worth in hundreds of occupational settings. Find out how you can make this technology work for you at Montgomery Community College!

The DRONES Are Coming!

Unmanned Aerial Vehicles Course

Coming Spring 2017

Forestry Grad Adopts Drone Technology for Timberland Management



Clay Creed, R.F. (Photo courtesy of www.shoeheelmanagement.com)

George "Clay" Creed graduated from MCC's forestry program in 2000 and immediately went to work for Z.V. Pate in Laurel Hill, N.C. as a consulting forester.

Creed went on to earn his bachelor's degree in business from Gardner-Webb University. Then in 2009, Creed passed the North Carolina State Board of Registration for Foresters exam.

"The State Board couldn't figure out how I could pass the exam with only an associate's degree," Creed said. "I just told them I went to Montgomery Community College."

Two years ago, Creed's business background proved to be an asset when he started a private consulting company for Z.V. Pate called Shoeheel Land Management, where he now manages all the timberland for Pate.

Creed's myriad skills were first apparent when began to using the GIS (geographic information system) technology he learned at MCC for timber management - well before the system was widely adopted by North Carolina counties. His interest in using new technology extended to his hobby of flying small gas engine airplanes, which eventually sparked another interest.

About four years ago, when drones began making their way from military applications to hobbyists' backyards, Creed purchased his first drone: a Blaze 350QX equipped with a GoPro camera.

"It was a novelty at first," Creed said, but he soon decided it would be a great tool for involving absent land owners in the management of their timberland. "I fly the drone over their timberland and e-mail the photographs to the land owners," Creed said. This is a free service he provides to keep the owners updated on thinning, planting, and harvesting operations.

"Right now, we don't use the photographs in decision-making. We always sit down and write management plans out ahead of time with what we're going to do. The pictures are just to keep the land owner engaged and informed," Creed said.

So far, the reaction from his clients is more fascination with the technology than with the application. However, newer drone technology is already being used in agricultural settings to make decisions about row crop management. Creed says he could easily apply it to timber management.

"We've barely scratched the surface with this technology," Creed says.

Pottery Graduate is Making it Work

Annette Lowder working in her mobile pottery studio in the Lowder's converted bus/RV.

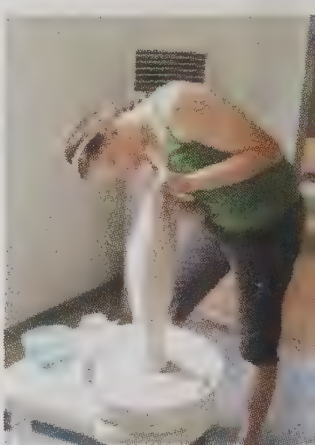
> ***"Mike Ferree [my instructor] told me, 'Sometimes you just have to get out there and go for broke.' I took that to heart and I said, "O.K., I'll take a bus and live in it and travel around the country for awhile. It worked for me."***

Annette Lowder, a 2012 graduate of MCC's Professional Crafts: Clay program, got hooked on clay when she took a pottery class in middle school. The road to her successful business, Lowder Pottery, took Annette on some detours, but her tenacity paid off in the end.

Annette started her business the day she graduated from MCC. "I was literally walking around StarWorks in my skirt and nice clothes buying all my chemicals and supplies for my business before graduation," she said.

Annette went on to earn her bachelor's degree in studio arts and travelled to the Sanbao Ceramic Institute in China to complete her artist's residency.

When she graduated in 2014, Annette and her husband Bryan took a seasonal job as recreation technicians for the Ashley National Forest in Utah. They converted an old school bus into an RV, complete with a pottery studio. Annette made pottery using the 50 amp. outlet provided by the campground.



Lowder at the wheel in the Sanbao Ceramics Institute in China.

Lowder as an MCC pottery student, helping instructor Mike Ferree (now retired) unload the salt kiln.

"I can get about 22 mugs and a few plates in there," Annette said. "I kept up normal production." On their way home, the Lowders stopped at art shows in Kansas City, Mo., Denver, Colo. and Banner Elk, N.C., selling pottery all along the way. They were so successful they did the same thing in 2015, but worked at Glacier National Park in Montana.

Later this year, the Lowders will be taking a two-year sabbatical to work for the Peace Corps at a school for the deaf in Ghana, South Africa. Annette will teach art, ceramics, basketry, weaving and painting, and her husband Bryan will teach science.

Annette said she gets nostalgic looking back on her time at MCC. "It gave me the start for my whole career. Once I got started in business it was challenging, but I made it work."

SBC
SMALL BUSINESS CENTER
MONTGOMERY COMMUNITY COLLEGE

Small Business Center Seminars

The Small Business Center is a resource provided by the State of North Carolina and Montgomery Community College to help small businesses succeed. We provide confidential business counseling services, business skills seminars and access to vital resources and information, all free of charge. Advance registration for Small Business Center seminars is recommended.

To make an appointment for counseling services, for more information, or to register for seminars, please contact Jessica McDaniel at (910) 576-6222, extension 216, or at mcdanielj@montgomery.edu. To register online for any of these seminars, visit www.ncsbc.net, select Contact Your Local SBC, then select Montgomery County on the map.

All Small Business Center seminars are free of charge.

Basic Information for Non-Profit Organizations

How to Start a Non-Profit	**6-9 PM**	**T**	**8/9**	**Coulthard**	**Rm 136**

Learn how to apply for grants and the step-by-step processes at both the state and federal levels.

Business Start Up

How to Start a Business
6-9 PM
Monday
11/14
Mike Bowyer
Rm 236

Learn the basics required to start your own business with minimum risk and limited investment. Analyze potential opportunities to use your skills and resources to start a business. Learn the importance of developing a written business plan before starting your business venture.

Starting a Home-Based Business	**6-9 PM**	**T**	**8/2**	**Carver**	**Rm 136**

Discuss resources needed to run a profitable, sustainable business out of your home.

How to Write a Business Plan	**6-9 PM**	**T**	**7/26**	**Carver**	**Rm 136**
	6-9 PM	**T**	**11/29**	**Bowyer**	**Rm 236**

Learn how to write a business plan to develop your business idea and maximize your opportunity for success. Discover how to create a marketing plan and a cash flow analysis. Evaluate the financial advantages of starting your business without quitting your present job.

Small Business Center (910) 576-6222, ext. 216

Best Practices for Business Owners and Entrepreneurs

15 Common Mistakes That Will Undermine Any Business — 6-9 PM — T — 12/20 — Moore — Rm 136

Examine the 15 most common mistakes that can undermine a small business. This seminar will help participants develop a legal, profitable, and viable business.

Business Without Walls — 1:30-4:30 PM — T — 10/18 — McCarver — Rm 136

Do you spend hours a week locked in your brick-and-mortar establishment? Learn how to mobilize your business, gain traction in a competitive marketplace, and add hours to your work week.

Delegation - A Required Skill for Business Growth — 1:30-4:30 PM — T — 9/6 — Blankenship — Rm 236

Understand the true meaning of delegation and why it is essential for you and growing your business.

Leadership vs. Management: Finding the Balance as a Small Business Owner — 1:30-4:30 PM — T — 12/6 — Coulthard — Rm 136

Employee Retention: Getting & Keeping Good Employees — 1:30-4:30 PM — TH — 10/13 — Coulthard — Rm 136

Finding good employees these days is a daunting task. Learn these methods for getting and keeping quality employees in your small business.

Managing Stress & Preventing Burnout — 9 AM-12 PM — T — 9/20 — Blankenship — Rm 105

Learn how to put enthusiasm back into your work and your employees. Leave this seminar with new strategies for self-care and a plan for a healthier lifestyle.

Understanding and Working with Different Ages and Generations — 1-4 PM — T — 9/20 — Blankenship — Rm 105

Different age groups and generations have their own characteristics and knowing what they are can help you grow your business. Improve customer service, increase productivity, boost employee morale and expand your bottom line with these principles.

Financial Planning for Business Owners and Entrepreneurs

Basics of Business Bookkeeping — 6-9 PM — T — 9/16 — Bowyer — Rm 136

This seminar provides business owners and entrepreneurs with a basic understanding of business accounting procedures and reports.

Be Free from Debt's Hold-Preparing for a Business Loan — 6-9 PM — T — 11/22 — Moore — Rm 136

To help determine your ability to repay a business loan, lenders will look at your personal and business credit reports. Learn ways to manage debt in order to improve your chances of obtaining a loan.

How to Raise Your Credit Score — 6-9 PM — T — 7/12 — Moore — Rm 136
6-9 PM — M — 10/24 — Moore — Rm 136

Using several proven methods, you can learn how to raise your credit score so you can borrow money when the need arises.

Quickbooks - Basic Training — 1:30-4:30 — T — 10/14 — Blankenship — Rm TBD

Learn the basics of Quickbooks software to enhance your business record keeping and make your business more efficient.

Record Keeping Options for Business Owners — 6-9 PM — T — 7/19 — Blankenship — Rm 148

Gain a working knowledge of how to properly record financial transactions for your business.

Tips to Manage Business Finances 1:30-4:30 PM M 11/7 Blankenship Rm 236
These simple tips are designed to help you with finances when you have a hectic schedule and an on-the-go lifestyle with your small business.

Marketing Strategies for Small Business

Is Your Business Google-ized? 9 AM-3 PM F 7/15 Strum Rm 105
9 AM-3 PM F 10/21 Strum Rm 105
This full-day seminar will get your business Google-ized and get you ready for the next level of marketing. Lunch is provided.

How to Start an E-commerce Store 6-9 PM M 7/18 Broadway Rm 141
Learn how to expand your market by opening online stores or selling your products through Amazon and other online channels.

Setting Up a Business Website 6-9 PM M 8/22 Broadway Rm 143
Learn how to create a business website to include effective online marketing for your products or services.

Marketing Your Business 2-5 PM M 9/12 Broadway Rm 236
Understand the current marketing tools available to effectively and efficiently reach your customers, evaluate your competition and increase your share of the available market.

Basics of E-commerce 6-9 PM M 9/12 Broadway Rm 236
Find out if your potential or current business is ready to place online, and if e-commerce is a good fit for you.

Hands-on Facebook Marketing 2-5 PM T 11/1 Broadway Rm 141
Learn key strategies for Facebook marketing and how you can boost your business with Facebook in this interactive and engaging seminar.

Pinterest Marketing 6-9 PM T 11/1 Broadway Rm 236
Learn how to exploit Pinterest to benefit your website. Discover how to create a marketing strategy to boost sales using this incredibly popular and trending site.

How to Find Your Customers 6-9 PM TH 11/10 Bowyer Rm 236
Understand the current marketing tools available to effectively and efficiently reach your customers, evaluate your competition, and increase your share of the available market.

ENTREPRENEUR ACADEMY

Entrepreneur Academy 6-9 PM see individual listing Carver Rm 236
This series of workshops is perfect for individuals who want the A to Z of starting their own business without a huge time commitment. Each workshop covers one of the seven core principles of business startup and operational success. Individuals attending all seven workshops earn a certificate of completion.

How to Start a Business	**TH**	**9/15**
Business Planning/Profit Centered Models	**TH**	**9/22**
Marketing Your Business	**TH**	**9/29**
Building a Customer Base	**TH**	**10/6**
Cash Flow and Financials	**TH**	**10/27**
Business Bookkeeping and Accounting	**M**	**11/7**
Small Business Taxes & Regulations	**M**	**11/14**

Curriculum Schedule of Classes

New Student Information

If you have never attended Montgomery Community College, you may follow these steps to help you get started on a degree, diploma or certificate:

1. Submit a completed admission application. Visit www.montgomery.edu, click on "Students," then "Admissions & Registration" to apply.
2. Request official high school/high school equivalency and college transcripts.
3. Take the placement test. Visit www.montgomery.edu and click on "Students" then "Testing" for a schedule of placement testing sessions.
4. Apply for financial aid. Visit www.montgomery.edu and click on "Students" then "Financial Aid" for a step-by-step application.

For non-credit classes, see Continuing Education Registration on page 4.

Registration

ADVISING & REGISTRATION FOR NEW STUDENTS BY APPOINTMENT: JULY 11 - 22

Late registration: August 10, 9:00 AM - 12:00 PM & 4 PM - 7:00 PM

Priority registration for Basic Law Enforcement Training: August 4 at 5:30 PM

Submit your application *now* for fall term!

Academic Calendar

Fall Semester 2016

July 11 - 22 ..... Open registration for new students by appointment
August 10 ..... Late registration
August 15 ..... Classes begin
August 24 ..... Last day for partial tuition refund
September 5 ..... Labor Day holiday
October 10 - 11 ..... Fall break
October 12 ..... Mid-term
October 13 ..... 2nd 8-week session begins
October 24 - November 4 ..... Advising for spring semester (current students)
November 1 ..... Financial Aid priority deadline for spring semester
November 7 - 18 ..... Spring registration by appointment (new students)
November 9 ..... Last day to drop a course with a "W"
November 22 - 27 ..... Thanksgiving holiday break
December 13 ..... Term ends

Curriculum Schedule of Classes

Section Key: 01-02 Day, 50-51 Evening, 90-91 Weekend, H High School (start date 8:24) LL Learning Lab, N Highway, R Hybrid, W Online
8A=1st 8 weeks, 8B=2nd 8 weeks; (of 16 week semester)

Course #	Section	Course Title	Credits	Instructor	Room	Days	Time
ACA-115	01R8A	Success & Study Skills	1	Britt	136	MW	08:30A-09:20A
ACA-115	02R8A	Success & Study Skills	1	Britt	136	TTH	04:00P-04:50P
ACA-115	W18A	Success & Study Skills	1	Britt	ONLINE		
ACA-115	W28A	Success & Study Skills	1	Britt	ONLINE		
ACA-122	01R8A	College Transfer Success	1	Nelson	230	TTH	08:30A-09:20A
ACA-122	W18B	College Transfer Success	1	TBA	ONLINE		
ACC-120	01	Prin of Financial Accounting	4	Gossage	216	TTH	12:30P-02:45P
ACC-120	50	Prin of Financial Accounting	4	Gossage	216	TTH	07:00P-09:15P
ACC-120	W1	Prin of Financial Accounting	4	Gossage	ONLINE		
AHR-110	018A	Intro to Refrigeration	5	Hinson	168	MTWTH	08:00A-11:50A
AHR-110	50	Intro to Refrigeration	5	Whitley	168	MTH	05:00P-08:50P
AHR-111	01	HVACR Electricity	3	Hinson	168	T	12:30P-04:30P
AHR-113	018B	Comfort Cooling	4	Hinson	168	MTWTH	08:00A-11:50A
AHR-160	014C	Refrigeration Certification	1	Hinson	168	TH	08:00A-11:50A
AHR-160	504D	Refrigeration Certification	1	TBA	168	T	05:00P-09:00P
AHR-211	01	Residential System Design	3	Whitley	168	TH	12:30P-04:30P
AHR-211	50	Residential System Design	3	Whitley	168	W	05:00P-08:50P
*AHR-212	01	Advanced Comfort Systems	4	Hinson	168	MW	12:30P-04:30P
ART-111	W1	Art Appreciation	3	McClanahan	ONLINE		
BIO-106	01	Intro to Anat/Phys/Microb	3	Joyner	101	TTH	08:30A-10:20A
BIO-111	01	General Biology I	4	Bunting	101	MW	09:30A-10:45A
						F	08:30A-11:20A
BIO-111	W1	General Biology I	4	Bunting	ONLINE		
BIO-155	W1	Nutrition	3	Bunting	ONLINE		
BIO-165	01	Anatomy & Physiology I	4	Joyner	101	MW	11:00A-12:15P
						TH	11:00A-01:50P
BIO-165	02	Anatomy & Physiology I	4	Joyner	101	MW	11:00A-12:15P
						W	02:00P-04:50P
BIO-165	50R	Anatomy & Physiology I	4	Bunting	101	TH	05:30P-08:20P
BIO-165	W1	Anatomy & Physiology I	4	Bunting	ONLINE		
BIO-165	W1H	Anatomy & Physiology I	4	Bunting	ONLINE		
*BIO-166	01R	Anatomy & Physiology II	4	Joyner	102	TH	03:00P-05:50P
*BIO-166	W1	Anatomy & Physiology II	4	Joyner	ONLINE		
BPR-111	01	Print Reading	2	Cobb	500	MW	01:00P-02:30P
BPR-111	50	Print Reading	2	Cobb	500	T	06:00P-09:00P
BUS-110	01	Intro to Business	3	Collins	216	MW	02:00P-03:15P
BUS-110	W1	Intro to Business	3	Collins	ONLINE		
BUS-137	W1	Principles of Management	3	Collins	ONLINE		
BUS-240	01	Business Ethics	3	Collins	216	TTH	11:00A-12:15P
BUS-240	W1	Business Ethics	3	Collins	ONLINE		
CET-111	50R	Computer Upgrade/Repair I	3	Glass	142	T	05:30P-08:35P
CHM-151	01	General Chemistry	4	TBA	TBA	TBA	TBA
CIS-110	01	Intro to Computers	3	Mabry	217	TTH	08:00A-09:50A
CIS-110	W1	Intro to Computers	3	Mabry	ONLINE		
CIS-110	W1H	Intro to Computers	3	Karras	ONLINE		
CIS-110	W18B	Intro to Computers	3	Karras	ONLINE		
CIS-110	W2	Intro to Computers	3	Karras	ONLINE		
CIS-110	W2H	Intro to Computers	3	Karras	ONLINE		
CIS-110	W3H	Intro to Computers	3	Karras	ONLINE		
CIS-110	W4H	Intro to Computers	3	Mabry	ONLINE		
CIS-111	01	Basic PC Literacy	2	Fagan	216	MW	08:00A-09:20A
CIS-111	02	Basic PC Literacy	2	Fagan	216	TTH	08:00A-09:20A
CIS-111	03	Basic PC Literacy	2	Fagan	216	MW	10:00A-11:20A

* Prerequisite course(s) required. + Corequisite course(s) required.
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Curriculum Schedule of Classes

Section Key: 01-02 Day, 50-51 Evening, 90-91 Weekend, H High School (start date 8/24) LL Learning Lab, N Highway, R Hybrid, W Online 8A=1st 8 weeks, 8B=2nd 8 weeks; (of 16 week semester)

Course #	Section	Course Title	Credits	Instructor	Room	Days	Time
CIS-111	W1	Basic PC Literacy	2	Blake	ONLINE		
CIS-111	W2	Basic PC Literacy	2	Blake	ONLINE		
CIS-115	01	Intro to Prog & Logic	3	Mabry	142	MW	01:30P-03:4
CJC-111	01	Intro to Criminal Justice	3	Wyrick	512	MW	09:30A-10:5
CJC-111	W1	Intro to Criminal Justice	3	Wyrick	ONLINE		
CJC-112	01	Criminology	3	TBA	512	MW	01:00P-02:2
CJC-112	W1	Criminology	3	Wyrick	ONLINE		
CJC-221	01	Investigative Principles	3	Wyrick	512	TTH	10:00A-11:5
CJC-221	W1	Investigative Principles	3	Wyrick	ONLINE		
CJC-225	01	Crisis Intervention	3	Wyrick	512	MW	11:00A-12:2
CJC-225	W1	Crisis Intervention	3	Wyrick	ONLINE		
CJC-231	01	Constitutional Law	3	TBA	512	MW	02:30P-03:5
CJC-231	W1	Constitutional Law	3	Eury	ONLINE		
CJC-241	01	Community-Based Corrections	3	TBA	512	TTH	02:30P-03:5
CJC-241	W1	Community-Based Corrections	3	Eury	ONLINE		
COM-231	01	Public Speaking	3	Van Sinderen	229	MW	02:00P-03:1
CTI-110	01R	Web, Prog, & Dbase Found	3	Mabry	142	TH	02:00P-04:1
CTI-120	01R	Network and Security Found	3	Glass	142	T	02:00P-05:1
CTI-140	01	Virtualization Concepts	3	Mabry	142	TTH	11:30A-01:5
DDT-110	W18A	Developmental Disabilities	3	Nicholson	ONLINE		
*DDT-210	W18B	DDT Health Issues	3	Nicholson	ONLINE		
DEN-100	018A	Basic Orafacial Anatomy	2	McAllister	154	M	08:00A-12:0
DEN-101	01	Preclinical Procedures	7	McAllister	154	M	01:00P-02:5
						T	11:00A-04:2
						TH	11:00A-01:5
DEN-102	01R	Dental Materials	4	McAllister	154	TH	02:30P-04:2
						F	08:00A-11:5
DEN-102	02R	Dental Materials	4	McAllister	154	TH	02:30P-04:2
						F	12:30P-04:2
DEN-111	018B	Infection/Hazard Control	2	McAllister	154	M	08:00A-12:0
DMA-010	01R	Operations with Integers	1	Klass/Hendrix	218	M	11:00A-11:5
DMA-010	02R	Operations with Integers	1	Klass/Hendrix	218	T	09:00A-09:5
DMA-010	03R	Operations with Integers	1	Klass/Hendrix	218	T	03:00P-03:5
*DMA-030	01R	Proportion/Ratio/ Rate/%	1	Klass/Hendrix	218	M	12:00P-12:5
*DMA-030	50R	Proportion/Ratio/Rate/%	1	Klass/Hendrix	218	T	05:00P-05:5
*DMA-040	01R	Expressions/Lin Equations	1	Klass/Hendrix	218	M	01:00P-01:5
*DMA-040	02R	Expressions/Lin Equations	1	Klass/Hendrix	218	T	04:00P-04:5
*DMA-050	01R	Graphs / Equations of Lines	1	Klass/Hendrix	218	M	04:00P-04:5
*DMA-050	02R	Graphs / Equations of Lines	1	Klass/Hendrix	218	T	10:00A-10:5
*DMA-050	50R	Graphs / Equations of Lines	1	Klass/Hendrix	218	T	06:00P-06:5
DMS-002	01R	Developmental Math Shell 2	2	Klass/Hendrix	218	M	09:00A-09:5
DMS-002	02R	Developmental Math Shell 2	2	Klass/Hendrix	218	M	02:00P-02:5
DMS-002	03R	Developmental Math Shell 2	2	Klass/Hendrix	218	T	11:00A-11:5
DMS-002	04R	Developmental Math Shell 2	2	Klass/Hendrix	218	T	01:00P-01:5
DMS-002	50R	Developmental Math Shell 2	2	Klass/Hendrix	218	M	05:00P-05:5
DMS-003	01R	Developmental Math Shell 3	2	Klass/Hendrix	218	M	10:00A-10:5
DMS-003	02R	Developmental Math Shell 3	2	Klass/Hendrix	218	M	03:00P-03:5
DMS-003	03R	Developmental Math Shell 3	2	Klass/Hendrix	218	T	12:00P-12:5
DMS-003	04R	Developmental Math Shel 3	2	Klass/Hendrix	218	T	02:00P-02:5
DMS-003	50R	Developmental Math Shell 3	2	Klass/Hendrix	218	M	06:00P-06:5
DRE-096	01R8A	Int Reading & Writing	3	Beverly	218	MW	11:00A-12:1
DRE-096	01R8B	Int Reading & Writing	3	Beverly	218	MW	11:00A-12:1
DRE-096	50R8A	Int Reading & Writing	3	Beverly	218	M	05:30P-07:0
DRE-096	50R8B	Int Reading & Writing	3	Beverly	218	M	05:30P-07:0

Curriculum Schedule of Classes

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,=1st 8 weeks, 8B=2nd 8 weeks; (of 16 week semester)

ourse #	Section	Course Title	Credits	Instructor	Room	Days	Time
+DRE-097	01R8A	Int Reading & Writing II	3	Beverly	141	MTW	09:30A-10:45A
						TH	09:30A-10:50A
+DRE-097	50R8A	Int Reading & Writing II	3	TBA	217	MW	05:30P-07:20P
+DRE-098	01R8B	Int Reading & Writing III	3	Beverly	141	MTW	09:30A-10:45A
						TH	09:30A-10:50A
+DRE-098	50R8B	Int Reading & Writing III	3	TBA	217	MW	05:30P-07:20P
CO-251	W1	Principles of Microecon	3	Thwaites	ONLINE		
DU-119	50	Early Childhood Education	4	TBA	136	TTH	05:30P-07:20P
DU-119	W1	Early Childhood Education	4	TBA	ONLINE		
+EDU-144	W18A	Child Development I	3	Brown	ONLINE		
+EDU-146	W1	Child Guidance	3	Brown	ONLINE		
+EDU-153	W1	Health, Safety, & Nutrition	3	TBA	ONLINE		
+EDU-157	W1	Active Play	3	Ayers	ONLINE		
+EDU-251	W1	Exploration Activities	3	Brown	ONLINE		
+EDU-261	W18A	Early Childhood Admin I	3	Ayers	ONLINE		
+EDU-262	W18B	Early Childhood Admin II	3	Ayers	ONLINE		
+EDU-271	W18B	Educational Technology	3	TBA	ONLINE		
+EDU-275	W18A	Effective Teacher Training	3	TBA	ONLINE		
LC-112AB	01	DC/AC Electricity	2	Cobb	500	MW	03:00P-04:50P
LC-112AB	02	DC/AC Electricity	2	Cobb	500	F	12:30P-04:30P
LC-112AB	50	DC/AC Electricity	2	Cobb	500	M	06:00P-10:00P
LC-113	50	Residential Wiring	4	Furr	500	TTH	06:00P-10:00P
LC-115	01	Industrial Wiring	4	Furr	500	TTH	08:00A-12:00P
LC-126	01	Electrical Computations	3	Cobb	500	TTH	01:00P-02:50P
LC-126	50	Electrical Computations	3	Cobb	500	W	06:00P-09:50P
LN-132	01	Analog Electronics II	4	Furr	501	TTH	01:15P-04:15P
LN-133	01	Digital Electronics	4	Furr	501	MW	01:15P-04:15P
LN-260	01	Progr Logic Controllers	4	Furr	505B	MWF	08:00A-09:50A
NG-101	TXYW	Applied Communications I	3	TBA	ONLINE		
ENG-111	01	Writing & Inquiry	3	Britt	136	TTH	09:30A-10:45A
ENG-111	02	Writing & Inquiry	3	Jones	229	F	09:00A-11:50A
ENG-111	03	Writing & Inquiry	3	Britt	136	MW	03:30P-04:45P
ENG-111	W1	Writing & Inquiry	3	Britt	ONLINE		
ENG-111	W1H	Writing & Inquiry					
4 week HS; starts 8/29			3	Jones	ONLINE		
ENG-111	W2	Writing & Inquiry	3	Britt	ONLINE		
ENG-111	W2H	Writing & Inquiry	3	Jones	ONLINE		
ENG-112	W1	Writing & Research in Discip	3	Jones	ONLINE		
ENG-112	W2	Writing & Research in Discip	3	Brumley	ONLINE		
ENG-114	W1	Prof Research & Reporting	3	Britt	ONLINE		
ENG-231	01	American Literature I	3	Jones	229	MW	12:30P-01:45P
OR-121	01	Dendrology	4	Thompson	604	MW	09:30A-12:20P
						F	10:30A-12:20P
OR-131	01	Forest Measurements	3	Thompson	604	TTH	10:00A-12:25P
OR-171	01	Intro to Forest Resources	3	Hurley	608	MW	08:00A-09:15A
OR-212	01	Forest Survey & Aerial Interp	3	Hurley	608	MW	12:00P-02:25P
OR-225	01	Silvics & Silviculture	4	Thompson	604	TTH	02:00P-04:50P
OR-240	01	Forest Protection	3	Strong	605	TTH	10:40A-01:00P
OR-285	01	Logging & Marketing	3	Strong	605	MW	08:30A-10:55A
IS-111	W1	Intro to GIS	3	Lamonds	ONLINE		
SM-111	01	Gunsmithing I	6	Dye	156	MT	08:00A-03:00P
SM-111	50	Gunsmithing I	6	Dye	156	WTH	03:30P-10:00P
SM-120	01	Gunsmithing Tools	6	Fagan	156	WTH	08:00A-03:00P

Prerequisite course(s) required. + Corequisite course(s) required.
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Curriculum Schedule of Classes

Section Key: 01-02 Day, 50-51 Evening, 90-91 Weekend, H High School (start date 8/24) LL Learning Lab, N Highway, R Hybrid, W Online 8A=1st 8 weeks, 8B=2nd 8 weeks; (of 16 week semester)

Course #	Section	Course Title	Credits	Instructor	Room	Days	Time
GSM-120	50	Gunsmithing Tools	6	Fagan	156	MT	03:30P-10:00P
GSM-127	90	General Repair	6	Coley	169A	F	05:00P-09:50P
						S	08:00A-04:50P
GSM-223	01	Rifle Stockmaking	6	Mutarelli	169A	MT	08:00P-03:00P
GSM-223	50	Rifle Stockmaking	6	Mutarelli	169A	WTH	03:30P-10:00P
GSM-227	01	Adv Repair Technology	6	Coley	169A	WTH	08:00A-03:00P
GSM-227	50	Adv Repair Technology	6	Coley	169A	MT	03:30P-10:00P
HIS-111	01	World Civilization I	3	Edwards	226	TTH	09:30A-10:45A
HIS-111	50R	World Civilization I	3	Douglas	226	W	05:30P-06:45P
HIS-111	W1	World Civilization I	3	Edwards	ONLINE		
HIS-131	01	American History	3	Douglas	226	TTH	11:00A-12:15P
HSE-110	01	Intro to Human Services	3	Frieary	513	MW	02:00P-03:50P
HSE-110	W1	Intro to Human Services	3	Frieary	ONLINE		
HSE-125	01	Counseling	3	Frieary	513	TTH	11:00A-12:50P
HSE-125	W1	Counseling	3	Frieary	ONLINE		
*HSE-220	W1	Case Management	3	Frieary	ONLINE		
HSE-225	W1	Crisis Intervention	3	Frieary	ONLINE		
ISC-110	50	Workplace Safety	1	Cobb	500	T	05:00P-05:50P
*MAT-110	01	Measurement & Literacy	3	Klass	229	TTH	02:00P-03:50P
*MAT-110	50R	Measurement & Literacy	3	Zielsdorf	225	TH	05:30P-06:45P
*MAT-152	01R	Statistical Methods I	4	Zielsdorf	225	TTH	02:00P-04:00P
*MAT-171	01	Precalculus	4	Zielsdorf	225	MW	09:30A-11:50A
*MAT-172	01R	Precalculus	4	TBA	225	MTWTH (some Fridays)	12:30P-01:20P
MED-110	01	Orientation to Med Assist	1	Caviness	140	M	08:30A-09:20A
MED-118	01	Medical Law & Ethics	2	Caviness	140	TH	08:30A-10:20A
MED-121	01	Medical Terminology I	3	Caviness	140	TW	08:30A-09:45A
MED-130	01	Admin Office Procedures I	2	Caviness	140	MF	09:30A-10:20A
MED-150	01	Laboratory Procedures I	5	Caviness	140	MTH	12:30P-02:20P
						W	12:30P-03:20P
MED-232	01	Medical Insurance Coding	2	Caviness	140	M	10:30A-11:20A
						TW	10:00A-11:20A
MED-270	01R	Symptomatology	3	Caviness	140	T	12:30P-02:20P
MED-272	01	Drug Therapy	3	Caviness	140	THF	10:45A-12:05P
MED-274	W1	Diet Therapy/Nutrition	3	Caviness	ONLINE		
MEG-114	90	Bolino	4	Houser	156	S	08:00A-04:30P
MEG-116	50	Flushed & Raised Inlay	2	Houser	156	F	05:30P-09:30P
MKT-120	01	Principles of Marketing	3	Collins	237	WF	08:00A-09:15A
MKT-120	W1	Principles of Marketing	3	Collins	ONLINE		
MKT-125	W1	Buying & Merchandising	3	Collins	ONLINE		
MKT-220	W1	Advertising & Sales Promo	3	Collins	ONLINE		
MUS-110	W1	Music Appreciation	3	TBA	ONLINE		
NET-110	01	Networking Concepts	3	Glass	142	MW	10:30A-12:20P
*NOS-130	01	Windows Single User	3	Glass	142	MW	08:15A-10:05A
NUR-101	01R	Practical Nursing I	11	Hancock	228	T	09:00A-12:50P
				Vaughn	148/150	TH	09:00-03:50P
				Saunders	148/150	F	06:30A-03:20P
				Raffaldt			
				Cooke			
NUR-101	02R	Practical Nursing I	11	Hancock	228	T	09:00A-12:50P
				Vaughn	148/150	W	09:00A-03:50P
				Saunders	148/150	TH	06:30A-03:20P
				Raffaldt			
				Cooke			

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Course #	Section	Course Title	Credits	Instructor	Room	Days	Time
NUR-101	50R	Practical Nursing I	11	Hancock	148/150	T	06:00P-09:50P
				Vaughn	148/150	SA	09:00A-03:50P
				Saunders			
				Raffaldt			
				Cooke			
NUR-102AB	01R	Practical Nursing II	4	Hancock	228	T	09:00A-12:50P
				Vaughn	148/150	TH	06:30A-03:50P
				Saunders	148/150	F	06:30A-01:20P
				Raffaldt			
				Cooke			
NUR-102AB	02R	Practical Nursing II	4	Hancock	228	T	09:00A-12:50P
				Vaughn	148/150	W	06:30A-03:50P
				Saunders	148/150	TH	06:30A-01:20P
				Raffaldt			
				Cooke			
NUR-102AB	50R	Practical Nursing II	4	Hancock	148/150	T	06:00P-09:50P
				Vaughn	148/150	SA	09:00A-03:50P
				Saunders			
				Raffaldt			
				Cooke			
OST-130	W1	Comprehensive Keyboarding	3	Hudson	ONLINE		
OST-130	W18A	Comprehensive Keyboarding	3	Hudson	ONLINE		
OST-136	W18A	Word Processing	3	Kieliszek	ONLINE		
OST-164	W18A	Text Editing Applications	3	Fagan	ONLINE		
OST-184	W1	Records Management	3	Fagan	ONLINE		
PBT-100	01R	Phlebotomy Technology	6	Beaman	TBA	TTH	08:30A-12:00P
PBT-100	50R	Phlebotomy Technology	6	Beaman	TBA	TTH	05:00P-08:30P
PED-117	01R	Weight Training I	1	Beaman	508	TTH	04:00P-04:55P
PED-147	01	Soccer	1	Jones	229	MW	04:00P-04:50P
POL-120	W1	American Government	3	Douglas	ONLINE		
PSY-150	01	General Psychology	3	Nelson	230	MW	09:30A-10:45A
PSY-150	02	General Psychology	3	Nelson	230	MW	03:30P-04:45P
PSY-150	W1	General Psychology	3	Raming	ONLINE		
PSY-150	W1H	General Psychology	3	Raming	ONLINE		
PSY-150	W2	General Psychology	3	Raming	ONLINE		
PSY-150	W2H	General Psychology	3	Raming	ONLINE		
*PSY-281	01	Abnormal Psychology	3	Nelson	230	TTH	11:00A-12:15P
REL-110	01	World Religions	3	Hancock	237	TTH	02:00P-03:15P
REL-110	W1	World Religions	3	Hancock	ONLINE		
REL-211	01	Intro to the Old Testament	3	Hancock	237	MW	11:00A-12:15P
REL-211	W1	Intro to the Old Testament	3	Hancock	ONLINE		
REL-212	01	Intro to the New Testament	3	Hancock	237	TTH	03:30P-04:45P
REL-212	W1	Intro to the New Testament	3	Hancock	ONLINE		
SAB-110	W1	Substance Abuse Overview	3	TBA	ONLINE		
SAB-210	W1	Substance Abuse Counseling	3	TBA	ONLINE		
SOC-210	01	Intro to Sociology	3	Nelson	230	TTH	09:30A-10:45A
SOC-210	W1	Intro to Sociology	3	Savchak	ONLINE		
SPA-111	01R	Elementary Spanish I	3	Haro	237	T	12:30P-01:45P
SSM-111	W1	Gun Shop Management	3	Fagan	ONLINE		
TXY-101	01	Fish Taxidermy	12	Adams	162	MTW	08:00A-04:30P
TXY-101BB	50	Fish Taxidermy	6	Speer	162	MTW	06:00P-10:00P
WBL-111	01F	Work-Based Learning I	1	Strong	Off-campus	F	08:00A-06:00P
WBL-111	01HST	Work-Based Learning I	1	Frieary	Off-campus	TBA	TBA

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Course #	Section	Course Title	Credits	Instructor	Room	Days	Time
WBL-115	W1	Work-Based Learning Seminar I	1	Frieary	ONLINE		
ONLINE COURSES							
ACA-115	W18A	Success & Study Skills	1	TBA	ONLINE		
ACA-115	W28A	Success & Study Skills	1	TBA	ONLINE		
ACA-122	W18B	College Transfer Success	1	TBA	ONLINE		
ACC-120	W1	Principles of Financial Acct	4	Gossage	ONLINE		
ART-111	W1	Art Appreciation	3	McClanahan	ONLINE		
BIO-111	W1	General Biology I	4	Bunting	ONLINE		
BIO-155	W1	Nutrition	3	Bunting	ONLINE		
BIO-165	W1	Anatomy & Physiology I	4	TBA	ONLINE		
BIO-165	W1H	Anatomy & Physiology I	4	TBA	ONLINE		
*BIO-166	W1	Anatomy & Physiology II	4	TBA	ONLINE		
BUS-110	W1	Intro to Business	3	Collins	ONLINE		
BUS-137	W1	Principles of Management	3	Collins	ONLINE		
BUS-240	W1	Business Ethics	3	Collins	ONLINE		
CIS-110	W1	Intro to Computers	3	Mabry	ONLINE		
CIS-110	W1H	Intro to Computers	3	Karras	ONLINE		
CIS-110	W18B	Intro to Computers	3	Karras	ONLINE		
CIS-110	W2	Intro to Computers	3	Karras	ONLINE		
CIS-110	W2H	Intro to Computers	3	Karras	ONLINE		
CIS-110	W3H	Intro to Computers	3	Karras	ONLINE		
CIS-110	W4H	Intro to Computers	3	Mabry	ONLINE		
CIS-111	W1	Basic PC Literacy	2	Blake	ONLINE		
CIS-111	W2	Basic PC Literacy	2	Blake	ONLINE		
CJC-111	W1	Intro to Criminal Justice	3	Wyrick	ONLINE		
CJC-112	W1	Criminology	3	Wyrick	ONLINE		
CJC-221	W1	Investigative Principles	3	Wyrick	ONLINE		
CJC-225	W1	Crisis Intervention	3	Eury	ONLINE		
CJC-231	W1	Constitutional Law	3	Wyrick	ONLINE		
CJC-241	W1	Community-Based Corrections	3	Eury	ONLINE		
DDT-110	W18A	Developmental Disabilities	3	Nicholson	ONLINE		
*DDT-210	W18B	DDT Health Issues	3	Nicholson	ONLINE		
ECO-251	W1	Principles of Microecon	3	Thwaites	ONLINE		
EDU-119	W1	Early Childhood Education	4	TBA	ONLINE		
*+EDU-144	W18A	Child Development I	3	Brown	ONLINE		
*+EDU-146	W1	Child Guidance	3	Brown	ONLINE		
*+EDU-153	W1	Health, Safety, & Nutrition	3	TBA	ONLINE		
*+EDU-157	W1	Active Play	3	Ayers	ONLINE		
*+EDU-251	W1	Exploration Activities	3	Brown	ONLINE		
*+EDU-261	W18A	Early Childhood Admin I	3	Ayers	ONLINE		
*+EDU-262	W18B	Early Childhood Admin II	3	Ayers	ONLINE		
*+EDU-271	W18B	Educational Technology	3	TBA	ONLINE		
*+EDU-275	W18A	Effective Teacher Training	3	TBA	ONLINE		
*ENG-111	W1	Writing & Inquiry	3	Britt	ONLINE		
*ENG-111	W1H	Writing & Inquiry	3	Jones	ONLINE		
*ENG-111	W2	Writing & Inquiry	3	Britt	ONLINE		
*ENG-111	W2H	Writing & Inquiry	3	Jones	ONLINE		
*ENG-112	W1	Writing & Research in the Discip	3	Jones	ONLINE		
*ENG-112	W2	Writing & Research in the Discip	3	Brumley	ONLINE		
*ENG-114	W1	Prof Research & Reporting	3	Britt	ONLINE		
GIS-111	W1	Intro to GIS	3	Lamonds	ONLINE		
HIS-111	W1	World Civilization I	3	Edwards	ONLINE		
HSE-110	W1	Intro to Human Services	3	Frieary	ONLINE		
HSE-125	W1	Counseling	3	Frieary	ONLINE		

Curriculum Schedule of Classes

Section Key: 01-02 Day, 50-51 Evening, 90-91 Weekend, H High School (start date 8:24) LL Learning Lab, N Highway, R Hybrid, W Online 8A=1st 8 weeks, 8B=2nd 8 weeks; (of 16 week semester)

Course #	Section	Course Title	Credits	Instructor	Room	Days	Time
*HSE-220	W1	Case Management	3	Frieary	ONLINE		
HSE-225	W1	Crisis Intervention	3	Frieary	ONLINE		
MED-274	W1	Diet Therapy / Nutrition	3	Caviness	ONLINE		
MKT-120	W1	Principles of Marketing	3	Collins	ONLINE		
MKT-125	W1	Buying & Merchandising	3	Collins	ONLINE		
MKT-220	W1	Advertising & Sales Promo	3	Collins	ONLINE		
MUS-110	W1	Music Appreciation	3	TBA	ONLINE		
OST-130	W1	Comprehensive Keyboarding	3	Hudson	ONLINE		
OST-130	W18A	Comprehensive Keyboarding	3	Hudson	ONLINE		
OST-136	W18A	Word Processing	3	Kieliszek	ONLINE		
OST-164	W18A	Text Editing Applications	3	Fagan	ONLINE		
OST-184	W1	Records Management	3	Fagan	ONLINE		
POL-120	W1	American Government	3	Douglas	ONLINE		
PSY-150	W1	General Psychology	3	Raming	ONLINE		
PSY-150	W1H	General Psychology	3	Raming	ONLINE		
PSY-150	W2	General Psychology	3	Raming	ONLINE		
PSY-150	W2H	General Psychology	3	Raming	ONLINE		
REL-110	W1	World Religions	3	Hancock	ONLINE		
REL-211	W1	Intro to the Old Testament	3	Hancock	ONLINE		
REL-212	W1	Intro to the New Testament	3	Hancock	ONLINE		
SAB-110	W1	Substance Abuse Overview	3	TBA	ONLINE		
SAB-210	W1	Substance Abuse Counseling	3	TBA	ONLINE		
SOC-210	W1	Intro to Sociology	3	Savchak	ONLINE		
SSM-111	W1	Gun Shop Management	3	Fagan	ONLINE		
WBL-115	W1	Work-Based Learning Seminar I	1	Frieary	ONLINE		
HYBRID COURSES							
Courses require classroom and online participation							
ACA-115	01R	Success & Study Skills	1	Beverly		MW	08:45A-09:20A
ACA-115	02R	Success & Study Skills	1	TBA		T	04:00P-05:15P
ACA-115	03R	Success & Study Skills	1	Beverly		T	02:00P-03:15P
ACA-115	50R	Success & Study Skills	1	TBA		T	05:30P-06:45P
ACA-122	01R8A	College Transfer Success	1	Nelson	230	TTH	08:30A-09:20A
BIO-165	50R	Anatomy & Physiology I	4	Bunting	101	TH	05:30P-08:20P
*BIO-166	01R	Anatomy & Physiology II	4	Joyner	102	TH	03:00P-05:50P
CET-111	50R	Computer Upgrade/Repair I	3	Glass	142	T	05:30P-08:35P
CTI-110	01R	Web, Prog, & Dbase Found	3	Mabry	142	TH	02:00P-04:10P
CTI-120	01R	Network and Security Found	3	Glass	142	T	02:00P-05:15P
DEN-102	01R	Dental Materials	4	McAllister	154	TH	02:30P-04:20P
						F	08:00A-11:50A
DEN-102	02R	Dental Materials	4	McAllister	154	TH	02:30P-04:20P
						F	12:30P-04:20P
DMA-010	01R	Operations with Integers	1	Klass/Hendrix	218	M	11:00A-11:50A
DMA-010	02R	Operations with Integers	1	Klass/Hendrix	218	T	09:00A-09:50A
DMA-010	03R	Operations with Integers	1	Klass/Hendrix	218	T	03:00P-03:50P
*DMA-030	01R	Proportion/Ratio/ Rate/%	1	Klass/Hendrix	218	M	12:00P-12:50P
*DMA-030	50R	Proportion/Ratio/Rate/%	1	Klass/Hendrix	218	T	05:00P-05:50P
*DMA-040	01R	Expressions/Lin Equations	1	Klass/Hendrix	218	M	01:00P-01:50P
*DMA-040	02R	Expressions/Lin Equations	1	Klass/Hendrix	218	T	04:00P-04:50P
*DMA-050	01R	Graphs/Equations of Lines	1	Klass/Hendrix	218	M	04:00P-04:50P
*DMA-050	02R	Graphs/Equations of Lines	1	Klass/Hendrix	218	T	10:00A-10:50A
*DMA-050	50R	Graphs/Equations of Lines	1	Klass/Hendrix	218	T	06:00P-06:50P
DMS-002	01R	Developmental Math Shell 2	2	Klass/Hendrix	218	M	09:00A-09:50A

* Prerequisite course(s) required. + Corequisite course(s) required.

PLEASE NOTE: High school students are ineligible to take courses in which the course number begins with "0." (Example: DRE 097)

Curriculum Schedule of Classes

Section Key: 01-02 Day, 50-51 Evening, 90-91 Weekend, H High School (start date 8/24) LL Learning Lab, N Highway, R Hybrid, W Online 8A=1st 8 weeks, 8B=2nd 8 weeks; (of 16 week semester)

Course #	Section	Course Title	Credits	Instructor	Room	Days	Time
DMS-002	02R	Developmental Math Shell 2	2	Klass/Hendrix	218	M	02:00P-02:50P
DMS-002	03R	Developmental Math Shell 2	2	Klass/Hendrix	218	T	11:00A-11:50A
DMS-002	04R	Developmental Math Shell 2	2	Klass/Hendrix	218	T	01:00P-01:50P
DMS-002	50R	Developmental Math Shell 2	2	Klass/Hendrix	218	M	05:00P-05:50P
DMS-003	01R	Developmental Math Shell 3	2	Klass/Hendrix	218	M	10:00A-10:50A
DMS-003	02R	Developmental Math Shell 3	2	Klass/Hendrix	218	M	03:00P-03:50P
DMS-003	03R	Developmental Math Shell 3	2	Klass/Hendrix	218	T	12:00P-12:50P
DMS-003	04R	Developmental Math Shel 3	2	Klass/Hendrix	218	T	02:00P-02:50P
DMS-003	50R	Developmental Math Shell 3	2	Klass/Hendrix	218	M	06:00P-06:50P
DRE-096	01R8A	Int Reading & Writing	3	Beverly	218	MW	11:00A-12:15P
DRE-096	01R8B	Int Reading & Writing	3	Beverly	218	MW	11:00A-12:15P
DRE-096	50R8A	Int Reading & Writing	3	Beverly	218	M	05:30P-07:00P
DRE-096	50R8B	Int Reading & Writing	3	Beverly	218	M	05:30P-07:00P
*+DRE-097	01R8A	Int Reading & Writing II	3	Beverly	141	MTW	09:30A-10:45A
						TH	09:30A-10:50A
*+DRE-097	50R8A	Int Reading & Writing II	3	TBA	217	MW	05:30P-07:20P
*+DRE-098	01R8B	Int Reading & Writing III	3	Beverly	141	MTW	09:30A-10:45A
						TH	09:30A-10:50A
*+DRE-098	50R8B	Int Reading & Writing III	3	TBA	217	MW	05:30P-07:20P
HIS-111	50R	World Civilization I	3	Douglas		W	05:30P-06:45P
MAT-110	50R	Measurement & Literacy	3	Zielsdorf		TH	05:30P-06:45P
*MAT-152	01R	Statistical Methods I	4	Zielsdorf		TTH	02:00P-04:00P
*MAT-172	01R	Precalculus	4	TBA	225	MTWTH (some Fridays)	12:30P-01:20P
MED-270	01R	Symptomatology	3	Caviness	140	T	12:30P-02:20P
NUR-101	01R	Practical Nursing I	11	Hancock	228	T	09:00A-12:50P
				Vaughn	148/150	TH	09:00-03:50P
				Saunders	148/150	F	06:30A-03:20P
				Raffaldt			
				Cooke			
NUR-101	02R	Practical Nursing I	11	Hancock	228	T	09:00A-12:50P
				Vaughn	148/150	W	09:00A-03:50P
				Saunders	148/150	TH	06:30A-03:20P
				Raffaldt			
				Cooke			
NUR-101	50R	Practical Nursing I	11	Hancock	148/150	T	06:00P-09:50P
				Vaughn	148/150	SA	09:00A-03:50P
				Saunders			
				Raffaldt			
				Cooke			
NUR-102AB	01R	Practical Nursing II	4	Hancock	228	T	09:00A-12:50P
				Vaughn	148/150	TH	06:30A-03:50P
				Saunders	148/150	F	06:30A-01:20P
				Raffaldt			
				Cooke			
NUR-102AB	02R	Practical Nursing II	4	Hancock	228	T	09:00A-12:50P
				Vaughn	148/150	W	06:30A-03:50P
				Saunders	148/150	TH	06:30A-01:20P
				Raffaldt			
				Cooke			
NUR-102AB	50R	Practical Nursing II	4	Hancock	148/150	T	06:00P-09:50P
				Vaughn	148/150	SA	09:00A-03:50P
				Saunders			
				Raffaldt			
				Cooke			

PBT-100	01R	Phlebotomy Technology	6	Beaman	148/150	MT	09:30A-12:15P
PBT-100	50R	Phlebotomy Technology	6	Beaman	139/140	MT	05:30P-08:15P
ED-117	01R	Weight Training I	1	Beaman		TTH	04:00P-04:55P
PA-111	01R	Elementary Spanish I	3	Haro	237	T	12:30P-01:45P

ptional orientations for online and hybrid courses are available online and in the Center for cademic & Technology Support (CATS) on campus.

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